



Future Director advertisement brief

Please complete this form if you would like your Future Director position to be advertised through the IoD's Director Vacancy service (this service is free for Future Director positions and is normally charged at \$595 plus gst).

****All sections are required except for those marked optional.***

Contact details

Applicants will contact you directly using this information unless you have signed an agreement with our Governance Services team to manage your applications.

Contact person or department

Contact point for applications or questions about the role

Contact position

eg Chair, GEO, HR

Contact email

Email for applications and questions about the role

Contact phone

Contact phone number for the advertisement

Organisation

Organisation name

Organisation description

Organisation website

Role:

Role/s available

Eg Future Director

Skills/competencies sought

Commitment required

Term

Eg 12 or 18 months

Location

Please state where you would like applicants to be based. No location requirement? Enter 'National'

Geographic considerations (optional)

You may wish to mention where meetings are held or further details about where applicants are located

Remuneration

If you do not wish to disclose remuneration for the role, please enter 'to be advised'. If this is a voluntary role, please enter 'unpaid'

Application details

Application information (optional)

Enter specific instructions to applicants if applicable eg how they should apply, what they should include with their application

Application open date (dd/mm/yy)

Application end date (dd/mm/yy) (optional)

or

Application will remain open until filled

Logo

Organisation logo

Please email your logo in jpeg/png format along with this form to futuredirectors@iod.org.nz

Your logo will be displayed on your advertisement, in our social media and monthly Director Vacancies email to IoD members. Ensure the image is of sufficient quality for digital display. We suggest between 200KB and 1MB in size. Where necessary, logos will be resized to fit.

Logo will be sent via email

Application form, position description or applicant information pack

If you have an application form, position description or applicant information pack that you would like to include on the advertisement page, please email this along with this form to futuredirectors@iod.org.nz

Additional information will be sent via email

We will ask you to approve your advertisement before it goes live.

Thank you.